

# POLICY GUIDESHEET

August 2014

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## **BP 1312.3 - Uniform Complaint Procedures**

(BP revised)

**Mandated** policy updated to expand the scope of the uniform complaint procedures to include complaints regarding a district's failure to comply with legal requirements related to the implementation of the local control and accountability plan and to reflect **NEW TITLE 5 REGULATIONS** (Register 2013, No. 38) regarding noncompliance with state law prohibiting the charging of student fees.

## **BP 1330 - Use of School Facilities**

(BP revised)

**Mandated** policy updated to reflect **NEW TITLE 5 REGULATIONS** (Register 2014, No. 19) which (1) require boards to adopt a fee schedule that specifies the hourly fee to be charged for specific school facilities or grounds or for types/categories of school facilities or grounds, (2) contain specific rules for determining "direct costs" to be charged for use of school facilities and grounds, (3) authorize districts to discount direct cost fees based on the type or category of the applicant, and (4) address the expenditure of funds collected as capital direct costs.

## **BP 4112.2 - Certification**

(BP revised)

Policy updated to add and clarify material, formerly in AR, on priorities for hiring when a teacher with a preliminary or clear credential is unavailable. Policy also reflects **NEW TITLE 5 REGULATIONS** (Register 2013, No. 28) which provide that the provisional internship permit is not renewable and change the timelines for reissuance of emergency permits. Material on advanced certification through the National Board for Professional Teaching Standards (NBPTS) updated to reflect **NEW LAW** (AB 97, 2013) which eliminated categorical funding for incentive awards to NBPTS-certificated teachers.

## **BP 4112.21 - Interns**

(BP revised)

Policy updated to reflect **NEW LAW** (AB 97, 2013) which eliminated the enhanced intern program, the alternative certification program designed to address teacher shortages in geographic or subject matter areas, the Certificated Staff Mentoring Program, and the Beginning Teacher Support and Assessment (BTSA) program. Policy also clarifies that an intern program must be approved by the Commission on Teacher Credentialing (CTC), reflects **NEW TITLE 5 REGULATIONS** (Register 2014, No. 7) addressing the qualifications and support/supervision of interns, and reflects **NEW FEDERAL LAW** (P.L. 113-46) which extends through 2015-16 the authority for districts to assign interns to teach core academic subjects if they meet the State Board of Education's (SBE) definition of a "highly qualified teacher."

## **BP 4115 - Evaluation/Supervision**

(BP revised)

**Mandated** policy updated to include evaluation criteria formerly in AR since establishing criteria is a responsibility of the board. Policy also revised to clarify that evaluation procedures are subject to negotiation.

## **BP 4117.3 - Personnel Reduction**

(BP revised)

Policy updated to clarify requirements related to the determination of the order of layoffs when it is necessary to reduce the number of certificated employees for economic reasons specified in law. Section on "Reappointment" revised to address priority for offering a laid-off employee first opportunity for substitute service during the period of preferred right to reappointment.

## **BP 4131.1 - Beginning Teacher Support/Induction**

(BP deleted)

Policy deleted due to the elimination of the BTSA program pursuant to **NEW LAW** (AB 97, 2013). Key concepts incorporated into new BP 4131.1 - Teacher Support and Guidance.

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### **BP 4131.1 - Teacher Support and Guidance**

(BP added)

New policy addresses the provision of intensive support and guidance for individual teachers who are new to the profession and other teachers who need additional development in subject matter knowledge, instructional methods, and/or classroom management. Policy incorporates concepts formerly in BP 4131.1 - Beginning Teacher Support/Induction, BP/AR 4138 - Mentor Teachers, and BP/AR 4139 - Peer Assistance and Review for related categorical programs eliminated by AB 97 (2013).

### **BP 4138 - Mentor Teachers**

(BP deleted)

Policy and regulation deleted due to the elimination of the Certificated Staff Mentoring Program pursuant to **NEW LAW** (AB 97, 2013). Key concepts incorporated into new BP 4131.1 - Teacher Support and Guidance.

### **BP 4139 - Peer Assistance and Review**

(BP deleted)

Policy and regulation deleted due to the elimination of the PAR program pursuant to **NEW LAW** (AB 97, 2013). Key concepts incorporated into new BP 4131.1 - Teacher Support and Guidance.

### **BP 4315 - Evaluation/Supervision**

(BP revised)

**Mandated** policy reorganized to delete separate sections for certificated and classified administrators/supervisors to provide consistency in evaluation purposes and procedures. Policy also revised to emphasize consistency of evaluation procedures with employee contracts and collective bargaining agreements, link staff evaluations to decisions about contract renewal as specified in AR 4312.1 - Contracts, add optional evaluation criteria specified in law, and reflect the revised California Professional Standards for Educational Leaders as adopted by the CTC in February 2014.

### **BP 4315.1 - Staff Evaluating Teachers**

(BP deleted)

Policy deleted and key concepts incorporated into BP 4115 - Evaluation/Supervision.

### **BP 5131.2 - Bullying**

(BP revised)

**Optional** policy updated to provide for an informal, site-level reporting process leading to investigation of any bullying complaint pursuant to the uniform complaint procedures and to clarify when suspension and expulsion may be used as corrective action for a student who commits an act of bullying.

### **BP 5145.3 - Nondiscrimination/Harassment**

(BP revised)

**Mandated** policy revised to specify that discrimination includes disparate treatment and to provide for an informal, site-level reporting process leading to investigation pursuant to the uniform complaint procedures.

### **BP 5145.7 - Sexual Harassment**

(BP revised)

**Mandated** policy revised to provide for the use of the uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student. Additionally, language formerly in policy regarding confidentiality has been moved to the regulation.

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### **BP 5147 - Dropout Prevention**

(BP revised)

Policy updated to reflect **NEW LAW** (AB 97, 2013) which eliminates the Pupil Retention Block Grant. Policy also adds material on (1) efforts that support regular school attendance for all students, (2) use of student assessment results and/or teacher evaluations to identify students at risk of dropping out, (3) dropout prevention, intervention and recovery strategies, and (4) indicators for measuring student engagement.

### **BP 5149 - At-Risk Students**

(BP deleted)

Policy deleted and key concepts incorporated into BP 5147 - Dropout Prevention.

### **BP 6142.94 – History-Social Science Instruction**

(BP revised)

Policy updated to delete reference to the Standardized Testing and Reporting program as the state-wide assessment program has changed.

### **BP 6172 - Gifted and Talented Student Program**

(BP deleted)

Policy deleted from WUSD policies because the District does not have the Gifted and Talented Student Program due to budget cuts in categorical funding.

### **BB 9223 – Filling Vacancies**

(BB revised)

Bylaw updated to delete the practice that board members are required to file a bond. This practice is outdated and no longer mandated.

### **BB 9230 – Orientation**

(BB revised)

Bylaw updated to align the superintendent's responsibility with district's authority to manage and supervise district requirements.